

# LITTLE PATRIOTS' PRESCHOOL

*A Ministry of Union Grove Baptist Church*



2295 Union Grove Road  
Lexington, NC 27295  
336.764.3105  
[www.uniongroveonline.com](http://www.uniongroveonline.com)

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*A Ministry of Union Grove Baptist Church*

## **ADMINISTRATION**

**Kenneth W. Harris, Pastor**  
*President*

**Peter D. Steinhaus, Administrator**  
*High School Principal*

**Mr. J. Dan Hightower, Assistant Administrator**  
*Elementary Principal*

**Shirley James, Preschool Coordinator**

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## **Philosophy**

Psalm 127:3 “Lo, Children are an heritage of the Lord...” We recognize the responsibility that God has given to parents in the rearing of their children. We are endeavoring to assist families in providing a disciplined atmosphere where children can be given the highest of academic and spiritual instruction.

It is our goal to provide a program that is well balanced. We provide a curriculum that allows for Biblical and educational instruction, play activities, and an opportunity for social development. The activities provided in our curriculum will allow children to develop their motor skills, language skills, alphabet recognition, and number recognition.

Our desire is to form a partnership with parents in order that we may see young children develop a desire to learn and develop the special abilities that God has given to them.

## **Educational Program**

Little Patriots’ Preschool is a five-day-a-week program uniquely designed to allow parents a choice when it comes to preschool education. Core curriculum instruction times are concentrated into two or three days of the week, depending on the age of the child. Core curriculum instruction includes phonics, letter and number recognition, as well as fine motor skill development. Each day, students receive instruction in Biblical character training, motor skill development, art, physical education, as well as other concepts and skills to prepare each preschool child for further learning at Union Grove Christian School.

Parents may choose to send their children on a part-time or full-time basis. The part-time option only includes core curriculum instruction on Mondays, Wednesdays, and Fridays for 4-year-olds and core curriculum instruction on Tuesdays and Thursdays for 3-year-olds.

## **Age of Admission**

Those in three-year-old and four-year-old kindergarten shall be age appropriate for the class they are enrolling in by October 15 of that year. Exceptions will only be made with Administrative approval.

## **Birthdays**

We want to encourage you to celebrate your child’s birthday with the rest of the class. Party items and treats always make for a great change of pace. It is also a good opportunity to make your child feel very special for a day. All birthday celebrations will take place during the morning snack time.

## **Contact Information**

It is the parent’s responsibility to notify the preschool of any name, address, or phone number changes.

## **Custody/Restrictions**

In the event that your child is part of a custody suit, all court orders must be on file describing the status of the natural parent, "step" parent, and other family members that have access to the child.

## **Daycare**

Full-time preschool students may attend before and after school daycare free of charge. Part-time students may attend for an additional fee. Before school daycare hours are from 6:30 - 8:00 am. After school daycare hours are from 12:00 noon - 6:00 pm.

## **Discipline Procedures**

The Daycare Commission of the State of North Carolina has upheld a ruling stating that daycares in North Carolina can no longer use corporal punishment as a form of discipline; and we must have a signed statement from all parents or guardians stating that we have fully explained all discipline procedures.

Little Patriots' Preschool does not use corporal punishment as a form of discipline.

- No child shall be handled roughly in any way including shaking, pushing, shoving, pinching, slapping, biting, kicking, or spanking.
- No child shall ever be placed in a locked room, closet or box.
- Discipline shall in no way be related to food, rest, or toileting.
- No food shall be withheld, or given, as a means of discipline.
- No child shall ever be disciplined for lapses in toilet training.

Each teacher or staff member will explain to the children how she expects them to behave. They will be reminded of these expectations regularly. If a child disobeys, he will be taken aside and the teacher will explain to him what she expects of him to make sure he understands. The next time he is disobedient, he will be asked to:

- Sit in a "time out chair" in plain view of the teacher but not facing the class
- Sit during part of recess time

Alternatives can be used at the discretion of the teacher. If the child continues to disrupt the class after the above steps have been taken, a note will be sent home to the parents, or the teacher may call the parents to help discipline the child.

## **Dress Code**

We expect all students to arrive clean, modest, and ready for school. Please observe the following guidelines:

### ***Boys***

- Long or short pants (Shorts must be hemmed; no frayed edges.)
- Clothing should not bear pictures or names of rock groups, television shows, actors, movies, or product advertisement.

- Hair should be neatly trimmed at all times. It must be above the ears, not falling into the eyebrows and not hanging on the collar. Nothing unusual in height or shape of hair is permitted.
- Shoes are always to be worn. No Flip-Flops
- Hats of any type are not to be worn inside the building.
- Faddish jewelry, clothing, and haircuts are not permitted.

### ***Girls***

- Dresses, slacks, culottes, or matching shorts and blouse outfits are acceptable. No skimpy play outfits or bathing suits are allowed.
- Clothing should not bear pictures or names of rock groups, television shows, actors, movies, or product advertisement.
- Shoes are always to be worn. No Flip Flops
- Faddish jewelry, clothing, and haircuts are not permitted.

### **Financial Policies**

**Full-Time:** Payments are to be made on Monday of each week for that week. A late fee will be added to your account after a payment is two weeks overdue. If a payment is more than 30 days late, your child will not be able to attend school until all payments are made current.

**Part-Time:** Each month's daycare balance should be paid in full by the first of the following month. If a balance is not taken care of by the first of the month, your child will not be able to attend school until all payments are made current.

There will be a service charge on all returned checks.

When children are picked up after 6:00 P.M. there will be a \$5.00 charge for each additional half-hour or any part thereof.

### **Health Forms**

North Carolina law requires that we have an up-to-date health statement on file for each child. Every child's file must have an original physical exam form. (The exam must have been completed within one year prior to enrollment.) In addition, each child's file must have a completed *Emergency Medical Care Release Form* on file before entering the preschool.

Each child must have a completed immunization on file in the preschool office. This immunization form must be filled out yearly. All health forms must be completed no later than 30 school days after enrollment. Failure to do so will exclude that child from our program.

### **Inclement Weather**

Little Patriots' Preschool will close for inclement weather. An announcement will be made on WGHPFox 8 and WXII 12. If Union Grove Christian School is closed or delayed there are no preschool classes. A separate announcement will be made if daycare is to be closed.

### **Lunch**

Hot lunches can be purchased from the school cafeteria. When Union Grove Christian School is not in session or has a half-day, preschool students will need to bring their own lunch. Students should bring their lunch in a suitable container clearly marked with their name. Milk will be provided for each child.

The State requirements for a preschooler's lunch include bread, meat, 2 vegetables and /or fruits. We will provide any silverware and bowls that are needed. Please do not send candy.

### **Medication and Sickness**

No medication will be administered to any child without specific instructions from parents, physicians, or other authorized medical personnel. If a child needs to take prescription or non-prescription medication while at school, a parent must fill out a medical permission form in the school office.

Children arriving at school with evident signs of illness, rashes, fever (100+), diarrhea, or any other symptoms will not be permitted to attend class for that day. We would ask that children be symptom free – without the use of medication – for a period of 24 hours before returning to school.

If a child becomes ill while at school, the parent will be contacted immediately. If a child develops a communicable disease (chicken pox) and exposes other children, a notice will be posted and parents will be notified when they pick up their children.

### **Nap Time**

Preschoolers will take a nap from 12:30-2:30 pm. Cots and sheets are provided for each child. Please do **not** send blankets, pillows, stuffed animals or toys from home.

### **Security Procedures**

Please walk your child into the preschool building. Do not drop them off curbside and leave them. This is for your child's safety.

Anyone picking up a child must have a picture I.D. and be listed on the child's pick up sheet. If the person is not on the pick up sheet, your child will not be released to the individual. Parents should provide written permission in advance if a change to the pick up sheet is desired.

### **Toilet Training**

All children entering Little Patriots' Preschool **must be fully toilet trained and may not wear pull-ups.**

### **K3/K4 Supply List**

**Please label everything with your child's name.**

- Plastic Pencil Box
- Book Bag
- 1 Box of Kleenex
- 1 Roll of paper towels
- Change of clothes in a gallon size zip-lock bag.
- Art Smock (old shirt)
- 1 Box of Baby Wipes (unscented)