

Memorandum



Date: October 6, 2009
To: UGCS Parents
From: Mr. Steinhaus
Re: Cold and Flu Season

As we enter October we are beginning to experience a start to the cold and flu season at Union Grove Christian School. We are currently staying informed and following recommendations from the Center for Disease Control and Prevention (CDC) for response to the H1N1 and other flu viruses that may impact our UGCS family.

We have equipped all of our classrooms with hand sanitizer dispensers. Please encourage your child to wash their hands every time they visit the restroom and to make use of the hand sanitizers as needed. We want to also encourage our students to cover coughs or sneezes using their elbow instead of their hand when a tissue is not available.

Please monitor your child's well-being. If they are complaining of flu-like symptoms: fever, headache, runny stuffy nose, sore throat, cough, body aches, or tiredness please keep them at home and away from persons who are at risk for complications of flu. In order to protect others in the school all sick children will be sent home. Union Grove will follow the policy that the CDC recommends that students must be free from fever (without fever reducing medications) for 24 hours before they can return to school. Parents will be contacted to pick up children that return to school before the 24 hour fever free period has been implemented. Union Grove desires to do everything in our power to prevent the spread of various illnesses, and we are asking our parents to help by not sending children to school if they are ill.

We appreciate your help in reminding your child about taking personal responsibility for good hand hygiene and other healthy practices that help prevent the spread of illness.

School Make-Up Policy – Due to Sickness

Once a child feels better and is able to begin working on homework we are asking the parents to do the following:

- Make arrangements to get your child's books. The offices close at 3:45 P.M.
- Elementary parents contact your child's teacher through email to get missed assignments
- If your doctor recommends your child to be out for an extended period of time please make the office aware of this situation.
- If a child is out for a lengthy period arrangements will need to be made for long range make up of work, quizzes and tests.